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Contact: Andrea Carr  
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30 December 2021

Dear Councillor

Your attendance is requested at a remote meeting of the **JOINT EXECUTIVE ADVISORY BOARD** to be held on **MONDAY 10 JANUARY 2022 at 7:00 pm**. The meeting can be accessed remotely via Microsoft Teams.

If for any reason Councillors lose their wi-fi connectivity to the meeting and are unable to re-join using the link in the Outlook calendar invitation, please re-join using the telephone number 020 3855 4748. You will be prompted to input a conference ID: 579 023 991#

Yours faithfully

Tom Horwood  
Joint Chief Executive

**MEMBERS OF THE JOINT EXECUTIVE ADVISORY BOARD**

Councillor Paul Abbey  
Councillor Jon Askew  
Councillor Christopher Barrass  
Councillor Richard Billington  
Councillor Dennis Booth  
Councillor Ruth Brothwell  
Councillor Colin Cross  
Councillor Graham Eyre  
Councillor Andrew Gomm  
Councillor Angela Goodwin  
Councillor Angela Gunning  
Councillor Steven Lee

Councillor Ann McShee  
Councillor Bob McShee  
Councillor Masuk Miah  
Councillor Ramsey Nagaty  
Councillor George Potter  
Councillor Jo Randall  
Councillor Tony Rooth  
Councillor Will Salmon  
Councillor Pauline Searle  
Councillor Fiona White  
Councillor Catherine Young

**Authorised Substitute Members:**

Councillor David Bilbé  
Councillor Chris Blow  
Councillor Guida Esteves  
Councillor Gillian Harwood  
Councillor Liz Hogger  
Councillor Diana Jones  
Councillor Nigel Manning  
Councillor Ted Mayne

Councillor Marsha Moseley  
Councillor Susan Parker  
Councillor Maddy Redpath  
Councillor Paul Spooner  
Councillor Cait Taylor  
Councillor James Walsh  
Councillor Keith Witham

**QUORUM: 5**



#### **WEBCASTING NOTICE**

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.

**Please contact us to request this document in an alternative format**

## THE COUNCIL'S STRATEGIC FRAMEWORK (2021- 2025)

### **Our Vision:**

A green, thriving town and villages where people have the homes they need, access to quality employment, with strong and safe communities that come together to support those needing help.

### **Our Mission:**

A trusted, efficient, innovative, and transparent Council that listens and responds quickly to the needs of our community.

### **Our Values:**

- We will put the interests of our community first.
- We will listen to the views of residents and be open and accountable in our decision-making.
- We will deliver excellent customer service.
- We will spend money carefully and deliver good value for money services.
- We will put the environment at the heart of our actions and decisions to deliver on our commitment to the climate change emergency.
- We will support the most vulnerable members of our community as we believe that every person matters.
- We will support our local economy.
- We will work constructively with other councils, partners, businesses, and communities to achieve the best outcomes for all.
- We will ensure that our councillors and staff uphold the highest standards of conduct.

### **Our strategic priorities:**

#### Homes and Jobs

- Revive Guildford town centre to unlock its full potential
- Provide and facilitate housing that people can afford
- Create employment opportunities through regeneration
- Support high quality development of strategic sites
- Support our business community and attract new inward investment
- Maximise opportunities for digital infrastructure improvements and smart places technology

#### Environment

- Provide leadership in our own operations by reducing carbon emissions, energy consumption and waste
- Engage with residents and businesses to encourage them to act in more environmentally sustainable ways through their waste, travel, and energy choices
- Work with partners to make travel more sustainable and reduce congestion
- Make every effort to protect and enhance our biodiversity and natural environment.

#### Community

- Tackling inequality in our communities
- Work with communities to support those in need
- Support the unemployed back into the workplace and facilitate opportunities for residents to enhance their skills
- Prevent homelessness and rough-sleeping in the borough

*The information contained in the items on this agenda has been allowed into the public arena in a spirit of openness and transparency to gain broad input at an early stage. Some of the ideas and proposals placed before this Executive Advisory Board may be at the very earliest stage of consideration by the democratic decision-making processes of the Council and should not be considered, or commented on, as if they already represent either Council policy or its firm intentions on the issue under discussion.*

*The Executive Advisory Boards do not have any substantive decision-making powers and, as the name suggests, their purpose is to advise the Executive. The subject matter of the items on this agenda, therefore, is for discussion only at this stage and any recommendations are subject to further consideration or approval by the Executive, and are not necessarily in final form.*

## **AGENDA**

### **ITEM NO.**

**1 ELECTION OF CHAIRMAN FOR THE MEETING**

**2 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

**3 LOCAL CODE OF CONDUCT AND NOTIFICATION OF DISCLOSABLE PECUNIARY INTERESTS**

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any Disclosable Pecuniary Interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

**4 MINUTES (Pages 5 - 8)**

To confirm the minutes of the meeting of the Joint Executive Advisory Board (EAB) held on 11 November 2021.

**5 HOUSING REVENUE ACCOUNT BUDGET 2022-23 (Pages 9 - 28)**

**6 CAPITAL AND INVESTMENT STRATEGY 2022-23 TO 2025-26 (Pages 29 - 132)**

**7 MANDATE PROPOSAL TO UPGRADE OR REPLACE HOUSING MANAGEMENT AND ASSET SOFTWARE MANAGEMENT SYSTEMS (Pages 133 - 140)**